

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

I. ROLL CALL AND MEETING CALLED TO ORDER - 5:00 P.M. The meeting was called to order by Chair Damon Rasnick, followed by the Pledge of Allegiance and a Moment of Silence.

Members in Attendance: Chair; Damon Rasnick, Vice-Chair; Rick Mullins; Jamie Hackney; Dr. Lurton Lyle; Tonya Baker, Clerk; Haydee Robinson, Superintendent

Absent: Jason Hicks

Approval of Agenda:

Following a motion by Jamie Hackney and a second by Dr. Lurton Lyle, the Agenda was approved as presented.

Vote results

Aye:	4	Dr. Lurton Lyle, Rick Mullins, Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

II. PUBLIC COMMENT

Mr. Jamie Hackney read the Public Comment Guidelines.

Kathy Musick, VPE - Ms. Musick spoke about Governor Younkings's budget and how some of his goals are encouraging for Education.

Amy Horne, Elgin Children's Foundation - Ms. Horne gave some background information on the Elgin Children's Foundation. The Elgin Foundation has four parts. The program Ms. Horne spoke about is the Discipleship program. She is requesting the School Board allow students who have permission from their parents in 4th grade at Clintwood Elementary to go to a local church for one hour a month to participate in the Bible Release Time program. If the program is successful then add other grades and schools.

Shawn Tiller, DEA - Mr. Tiller informed the Board that he will be taking over as the DEA representative for Phyllis Mullins. The DEA had the delegate selection and will be sending them in March.

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

III. CONSENT AGENDA

Following a motion by Rick Mullins and a second by Dr. Lurton Lyle, the Consent Agenda was approved as presented.

Vote results

Aye:	4	Damon Rasnick, Rick Mullins, Dr. Lurton Lyle, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

a. Approval of Minutes

- ❖ December 12, 2022, Regular Meeting

b. Approval of Monthly Bills - School Operation Fund

Monthly Bills: Check # 883935- 883940- \$647,837.10

Monthly Payroll: Check # 390479- 390511- \$2,065,294.41

c. School Activity Fund

- ❖ Informational Item

d. Approval of Field Trips

- ❖ Clintwood Elementary School
 - 12/15/2022 Clintwood, Va.
- ❖ Ridgeview High School
 - 12/04/2022 Norton, Va. 6th
 - 01/07/2023 Cedar Bluff, Va. 11th - 12th
 - 01/16/2023 Jonesville, Va. PG
 - 01/27-28/2023 ETSU, Johnson City, Tn.
 - 01/20-23/2023 Blacksburg, Va. 9th-12th
 - 01/21-23/2023 Harrisburg, Va. 11th-12th
 - 02/02/2023 Pikeville, Ky. 8th-12th
 - 02/03-04/2023 Abingdon, Va. 7th - 12th
 - 02/07-09/2023 Hampton, Va. 12th
 - 02/09-12/2023 Hampton, Va. 9th-12th
 - 03/02-05/2023 Virginia Beach, Va. 9th-12th

e. Approval of Bank Reconciliation Documents

f. New Elementary Construction Invoices

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

IV. INFORMATION FOR THE BOARD

VSBA Code of Conduct for School Board Members

The VSBA Code of Conduct for School Board Members is reviewed annually at the January School Board Meeting of each year, and signed by each of the School Board members.

VSBA Conferences

Orientation for New Board Members, Superintendents, Chairs, and Vice-Chairs,
January 31, 2023

2023 February Title IX Workshop: Best Practices in Training and Compliance

March Hot Topic Conference, March 15, 2023

V. SUPERINTENDENT ROBINSON

g. Good News from our Schools

A. Introduction to Simulated Workplace “Kick Off” Event: January 26, 2023, at RHS Auditorium at 5:00 p.m.

Denechia Edwards spoke about the Simulated Workplace Program. Dickenson County Public Schools received a \$46,000.00 grant which was provided by the DOE in partnership with the Department of Labor. As part of that Grant, we were able to hire consultants and provide training for our staff as we explore Simulated Workplace as an avenue of instruction in our CTE programs.

B.Attendance Reports

Karen Martin, Director of Compliance, presented student attendance, enrollment, and Incentive Fun for December 2022.

As of December 30, 2022, student enrollment was 1998 (a decrease of 9 students) which includes: (1) Enrolled Students; (2) PK and Post Students, and (3) Virtual Students.

Clintwood Elementary was the winner of the Attendance Banner for December.

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

The student enrollment includes virtual students and the percentage for each school:

Clintwood Elementary School:	392	86.42%
Ervinton Elementary School:	104	80.88%
Sandlick Elementary School:	343	82.40%
Ridgeview Middle School:	440	77.57%
Ridgeview High School:	607	81.90%

Pre-K Enrollment:

Clintwood Elementary School:	31
Ervinton Elementary School:	10
Sandlick Elementary School:	36
Total:	77

h. Update on New Elementary School Construction Project

Tim Burge, Construction Superintendent with Skanska, could not be at the meeting so Mrs. Robinson presented a report on the construction of the new elementary school and updated the School Board.


Budget & Procurement

Main Building

- Project remains within the overall budget of \$24,561,867.
- Furniture continues to be delivered and stored until the building is ready for installation.

Classroom Wing & Multi-Purpose Room Addition

- Project remains on schedule and within budget.
- Some furniture has been delivered and stored until the building is ready for install.



SKANSKA

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

I. Ridgeview Elementary School 2022 -2023 School Opening and Transition Process Presentation

Mrs. Robinson, Division Superintendent, presented a PowerPoint presentation to address the proposed process and procedures for the opening of Ridgeview Elementary School.

<p>INFORMATION ABOUT RIDGEVIEW ELEMENTARY SCHOOL</p>	<p>Dedication Plaque: "To the Children in Dickenson County" Grades: PK – 5th Grade Name: Ridgeview Elementary School Mascot: Wolfpack Color: "Ridgeview" blue, gray and black Number of Available Classrooms for 2022- 2023 PK – 5th : 33 Estimated Enrollment: 591 Students</p>
<p>Proposed Timeline for the Opening of Ridgeview Elementary School:</p>	<p><u>Ribbon Cutting Ceremony:</u> Friday, June 9, 2023 at 3:00 p.m. at Ridgeview Elementary School 12:00 p.m. – 2:00 p.m. Community Visitation 3:00 p.m.: Ribbon Cutting Ceremony: Invitees: Current and Former School Board Members, U. S. Corps Team, Legislative Guests, Skanska, Quesenberry Construction, Board of Supervisors, Members of the IDA, County Officials Monday, June 12, 2023: Summer School 2023 will be held at RES for Sandlick and Ervinton Elementary School Students</p>

Following a motion by Rick Mullins and a second by Dr. Lurton Lyle the proposed School Opening and Transition Process was approved as presented.

Vote results

Aye:	4	Damon Rasnick, Rick Mullins, Dr. Lurton Lyle, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

j Community Schools Grant Notification

Dickenson County Public Schools, partnering with United Way of Southwest Virginia, Communities in Schools (CIS), and Propel Counseling Group has been notified that it has been awarded a \$437,000 State grant to provide for the next eighteen (18) months the following services to our students and staff:

1. **Communities in Schools (CIS):** Provide two additional Communities in School Coordinators for the Ridgeview Campus and Sandlick Elementary School. As a result of the two additional CIS coordinators and the CIS coordinators already in place, each school will have a full-time CIS coordinator to work with our students.
2. **United Way of Southwest Virginia:** Provide additional training and resources to create learning opportunities for children's families, community partners, faculty, and staff to address barriers to accessing local and regional resources and build strong and lasting collaborative partnerships.
3. **Propel Counseling Group:** Provide clinical supervision, program oversight, and staffing to provide the appropriate level of care to students facing a crisis, or emotional and mental issues.

k. Wolfpack After the Bell and Communities In Schools Update

Mike Setser, Communities in School (CIS) Regional Director, did a PowerPoint presentation with an update to the School Board on the 21st Century Grant: Wolfpack After the Bell and data on the number of students reached by Communities in School Coordinators in our schools. Mike Setser and Portia McFall discussed successes and future endeavors. Portia McFall did a PowerPoint presentation with highlights of the Wolfpack after the bell program.

Communities in School (CIS) is an integral partner with Dickenson County Schools in the \$437,000 grant just awarded to our school division.

I. Inclusive Practice Self-Assessment Presentation

Denechia Edwards, Director of Special Education and Career Technical Education presented on: Inclusive Practice Self-Assessment for Special Education for the School Board's information.

Pursuant to SB 1288 and HB2299, passed by the 2021 Session of the General Assembly and signed by the Governor on March 30, 2021, (2021 Acts of Assembly, cc. 451; 452), each local school division is required to complete and report the results of an inclusive practice self-assessment and action planning instrument once every three years, commencing no later than the start of the 2022-2023 school year. Each school division will report the results of its assessment and plans for improvement to the Virginia Department

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

of Education and to its (i) division superintendent, (ii) special education director, (iii) chair of its local school board, and (iv) chair of its local special advisory committee.

Based on the information from the inclusive practice self-assessment, the division will provide the results of the school division's self-assessment, determine the school division's level of implementation, and develop the school division's plan of action, including measurable action steps and methods of monitoring progress.

Following a motion by Jamie Hackney and a second by Dr. Lyle the Inclusive Practice Self-Assessment Plan was approved as presented.

Vote results

Aye:	4	Damon Rasnick, Rick Mullins, Dr. Lurton Lyle, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

m. Presentation of Annual School Activity Audit Report

Laura Taylor, Director of Business and Finance, I presented the results of the Annual School Activity Audit Report for 2021 – 2022:

The summary information states:

Independent Auditors' Report:

The Auditor's opinion on the combined Financial Statements of School Activity Funds is an unqualified opinion.

An unqualified opinion means that Auditor has determined that the financial statements present fairly, in all material respects, the respective financial position of the School Activity Funds at 06/30/2022.

Combined Balance Sheet 06/30/2022: All Schools (Page 4):

Cash: \$651,285
Liabilities: \$0.00
Fund Balance: \$651,285

Combined Statement of Revenues, Expenditures, & Changes in Fund Balance (Page 5):

Fund Balance 7/1/2021: \$557,752
Revenues: \$780,537
Expenditures: \$687,004
Excess of Revenues Over Fund Balance: \$93,533

Pages 8-17: Notes to the Financial Statements:

Balance Sheets and Statements of Revenue, Expenditures, & Changes in Fund Balance by School

Page 19-20: Independent Auditors' Report on Internal Control over Financial Reporting:

Paragraph 4

"We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, as discussed below, we did identify certain deficiencies in internal control that we consider

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

to be significant deficiencies.....

A fundamental concept of internal control is the separation of duties.....

Due to the limited size of the staff at the Schools, proper segregation cannot be established or maintained....

Due to the decentralized nature of cash collections, it is not practical or cost-beneficial to establish adequate internal accounting controls to ensure that all cash receipts are recorded. This is a common situation amount school activity funds and similar organizations."

n. Approval of Procedures for DCPS Policy IIA

Karen Martin, Director of Compliance presented to the School Board the proposed Outline of Procedures for DCPS Policy IIA Instructional Materials. DCPS Policy IIA was approved by the School Board at the December 12, 2022, School Board Meeting, but the policy required procedures for implementation.

[IIA Instructional Materials](#)

[IIA Instructional Materials Procedure](#)

Following a motion by Dr. Lurton Lyle and second by Rick Mullins the Procedures for DCPS Policy IIA were approved.

Vote results

Aye:	4	Damon Rasnick, Rick Mullins, Dr. Lurton Lyle, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

o. Digital Mapping Presentation

Karen Martin, Director of Compliance presented a Digital Mapping Presentation for Dickenson County Public Schools.

We are pleased to announce that we have been awarded a grant through the Virginia Department of Criminal Justice that will provide Digital Mapping of the entire Ridgeview Campus and Clintwood Elementary School.

We are especially grateful to DCJS for their willingness to allow us to include the new elementary School in this grant, as its completion deadline falls after the deadline of the grant.

These digital maps are site-specific common operating pictures that enable better communication during an emergency. They combine accurate floor plans, high-resolution imagery, emergency response pre-planning, and gridded-overlay into one map. Once these maps are completed they will be distributed to first responders through a variety of software

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

applications and provides the necessary training to ensure full implementation.

- Enhanced communication during emergencies
- The ability for a quick, uniform response by all first responders

VI. BOARD COMMENT

Rick Mullins: I would like to say that it's an exciting time. The ribbon cutting on June 9th, that's going to be great. I am thankful for all of the construction grants and all of that funding. I think the Community in Schools is really a great program and I think we're just starting to see the image of the beginning there and what the results are going to be. I really look forward to that. We are blessed in that aspect.

Dr. Lurton Lyle: I wrote down a little comment here and my first sentence is it's an exciting time. We have a lot going on now and to be done in the near future. I look forward to seeing these program plans in completion. I think it's great.

Damon Rasnick: I certainly in my lifetime didn't expect to see what's been accomplished. I am glad that I am here to see it. I think all the children in this County are going to have the access to the best that Dickenson County has to offer. The Federal and State governments have been very generous to us in making all of this happen. I think I said it to everybody but with all the massive complicated work that's involved to make all these pieces fit together and I don't have any doubt that they will all fit together in a good way. I'm sure there will be some issues in time but to think of a concept of maybe in a couple of years that every child in Dickenson County will have access to probably if not the most beautiful campuses in Virginia or any other state for that matter certainly, all tools necessary. I think it's been exemplified by the people we've had here in front of us, the robotics team, the academics team, the band, and all the successes our students are having up and down the line. We hear about good things happening in the elementary schools. I wish those programs could extend down to the primary level if that's possible and keep that kind of thing going. I think our students will have opportunities that they've certainly not had going back not many years ago. We have expanded opportunities in a good way. I think the leadership in this county, the cooperation with the Board of Supervisors, the School Board and the State legislature and the United States Congress, and the Corp of Engineers. I never anticipated seeing that much money coming our way but it did and I am so thankful for that. If things go right and everything falls into place there's going to be significantly more investment here on this beautiful Ridge and I am so happy about that for our children.

Jamie Hackney: Well I guess I am allowed to say It's an exciting time. I am very glad to hear the news about Governor Younkin's budget proposals dealing with education. I hope that transpires in a beneficial way. I appreciate hearing from the Communities in Schools tonight and the lady from the Elgin Foundation. A lot of positive things going on. There is a lot of excitement about things that are happening. I am glad to be able to play a role in that. I look to continue and hopefully, the good news keeps coming.

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

Damon Rasnick: At first in the beginning, things were kind of difficult but this just shows that when good people come together for a common cause, usually you have some good results. I hope this continues in this County in a very good way. All of us need to have a stake in this and the way it's productive for our children for now and for a long time to come.

VII. Closed Session, Pursuant to Section 2.2-3711, Paragraph A of the Code of Virginia, there will be a closed meeting for the purpose of:

- 1.) Employment issues relating to discussion or consideration of specific individuals for employment as a Middle School Teacher, Criminal Justice Instructor, Ridgeview Elementary Principal, Ridgeview Elementary Assistant Principal, Divisionwide Attendance Coordinator, Custodians, Part-Time Aide, Coaches, Substitutes, Retirement, and Resignation, pursuant to Virginia Code Section 2.2-3711 (A) (1)
- 2.) To consult with legal counsel regarding the investment of public funds associated with school construction and consultation regarding actual or probable litigation, along with consultation regarding specific matters requiring legal advice pursuant to Virginia Code Section 2.2-3711 (A) (6) (7) and (8) of the Code of Virginia.

Following a motion by Rick Mullins and a second by Dr. Lurton Lyle, the Board convened in Closed Session.

Vote results

Aye:	4	Damon Rasnick, Rick Mullins, Dr. Lurton Lyle, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

Following a motion by Jamie Hackney and a second by Dr. Lurton Lyle; the board returned to open session.

Vote results

Aye:	4	Damon Rasnick, Rick Mullins, Dr. Lurton Lyle, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

Board Certification

Mrs. Robinson read the following certification for Closed Session:

WHEREAS, the Dickenson County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such a closed meeting was conducted in conformity with Virginia law; NOW, THEREFORE, BE IT RESOLVED that

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

the Dickenson County School Board hereby certifies that, to the best of each member's knowledge, (i) only the public business matters lawfully exempted from open meeting requirements by Virginia law were discussed and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Certification results

Certify:	4	Rick Mullins; Dr. Lurton Lyle; Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

Board Action:

Jamie Hackney moved to approve the resolution of the PPEA proposal as presented, Dr. Lurton Lyle seconded the motion. The motion passed unanimously.

Vote results

Aye:	4	Damon Rasnick; Dr. Lurton Lyle; Rick Mullins, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

Following a motion by Jamie Hackney and a second by Dr. Lurton Lyle, the employment recommendations were approved as presented in the closed session.

Vote results

Aye:	4	Rick Mullins; Dr. Lurton Lyle; Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

PERSONNEL/LEGAL

Coaches

Substitutes

Megan Austin
Tammy Cochran
Miranda Dotson
Issac Greear
Christine Lapp
Jennifer Mullins
Savannah Owens
Sara Perrigan

Dickenson County School Board Regular Meeting - Summary Minutes

January 25, 2023

Substitutes

Olivia Salyers
Emily Shank
Carlie Stanley
Elyssa Sutherland
Hannah Taylor
Hannah Thacker

Resignation

Jennifer Rose - Teacher, Sandlick Elementary School
Nathan Hardric - Custodian, Clintwood Elementary School

Retirement

Donnie Turner - Mechanic/Bus Driver

Recommendations for Employment

Steffanie Willis Ridgeview Middle School History Teacher
Courtney Scaf Clintwood Elementary School Custodian
Harley Shelton Clintwood Elementary School Custodian

Recommendations for the 2023-2024 School Year

Jesse Neece Ridgeview Elementary School Principal
Tammi Belcher Ridgeview Elementary School Assistant Principal
Dwayne Edwards Divisionwide – All Schools Attendance Coordinator

VIII. Adjournment: 8:27 p.m.

Following a motion by Rick Mullins and a second by Jamie Hackney, the meeting was adjourned.

All-Aye

Approved 02/22/2023

Damon Rasnick

Damon Rasnick, Chair

Tonya Baker

Tonya Baker, Clerk